





CIN:L23109MP1972PLC008290

Registered Office: Mandideep (Near Bhopal) Distt. Raissen - 462 046, (M.P.)

Phone: 07480-233524, 233525; Fax : 07480-233522

Corporate Office: Bhilwara Towers, A - 12, Sector - 1, Noida - 201 301 (U.P.)

Phone: 0120-4390300 (EPABX); Fax: 0120-4277841

E-mail: [heg.investor@lnjbhilwara.com](mailto:heg.investor@lnjbhilwara.com); Website: [www.heg ltd.com](http://www.heg ltd.com)

#### NOTICE OF POSTAL BALLOT AND REMOTE E-VOTING INFORMATION

NOTICE is hereby given pursuant to the provisions of Section 110 of the Companies Act, 2013 (the "Act") read with the Companies (Management and Administration) Rules, 2014 (the "Rules") and Regulation 44 of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 that the Special Resolutions as set out in the Notice of Postal Ballot dated November 26, 2018, is proposed to be passed by way of Postal Ballot including voting by electronic means ("remote e-voting"). For the purpose of remote e-voting, the Company has engaged the services of National Securities Depository Limited ("NSDL").

Mr. Saket Sharma, Practicing Company Secretary (FCS No.4229, C.P. No.: 2565) of M/s. GSK & Associates, Company Secretaries, has been appointed as the Scrutinizer to conduct the Postal Ballot and remote e-voting process in a fair and transparent manner.

Shareholders are informed that:

- the Company has completed despatch of the Notice of Postal Ballot through (i) e-mail to the Members whose email IDs are registered with the Company/Depositories; (ii) physical copies of Postal Ballot Forms and self addressed postage prepaid business reply envelopes through permitted modes by Friday, the 28<sup>th</sup> December, 2018;
- the voting period (through Postal Ballot Forms / remote e-voting) commences at 9:00 a.m. (IST) on Saturday, the 29<sup>th</sup> December, 2018 and ends at 5:00 p.m. (IST) on Sunday, the 27<sup>th</sup> January, 2019. The e-voting module shall be disabled by NSDL for voting beyond the said date and time;
- the shareholders can opt for only one mode of voting, i.e. either by physical ballot or remote e-voting. In case shareholders cast their votes through both the modes, votes cast through remote e-voting shall be treated as valid and votes cast through physical Postal Ballot Form will be treated as invalid;
- a shareholder who has not received Postal Ballot Form may apply to the Company by an e-mail to [heg.investor@lnjbhilwara.com](mailto:heg.investor@lnjbhilwara.com) and request for a duplicate Postal Ballot Form;
- in case a shareholder, who has received a Postal Ballot Form, wishes to avail e-voting facility, he can do so using the user name and password provided on the Postal Ballot Form;
- a shareholder who intends to vote through remote e-voting should exercise his vote by 5:00 p.m. (IST) on Sunday, the 27<sup>th</sup> January, 2019;
- the Postal Ballot Forms duly completed and signed should reach to the Scrutinizer by 5:00 p.m. (IST) on Sunday, the 27<sup>th</sup> January, 2019;
- any Postal Ballot Form received from the shareholders after the said date will not be valid and voting whether by way of physical Postal Ballot Form or e-voting, shall not be allowed beyond the said date and time;
- A shareholder whose name appears on the Register of Members / List of Beneficial Owners as on the Cut-off date i.e. Friday, 14<sup>th</sup> December, 2018 will be considered for voting by way of physical Postal Ballot Form or remote e-voting. The voting rights shall be in proportion of their shares of the paid-up equity share capital of the Company as on cut-off date i.e. Friday, 14<sup>th</sup> December, 2018.
- A person who is not a shareholder as on the Cut-off date should treat this notice for information purpose only;
- Notice of Postal Ballot is also available at the Company's website [www.heg ltd.com](http://www.heg ltd.com) as well as on National Securities Depository Limited's website [www.evoting.nsd.com](http://www.evoting.nsd.com).  
For e-voting instructions, the shareholders are requested to go through the instructions given in the Notice of Postal Ballot and in case of any queries/grievances connected with e-voting, the shareholders may refer to "Frequently Asked Questions (FAQs) for shareholders" and "e-voting User manual for shareholders" available at the Downloads section of [www.evoting.nsd.com](http://www.evoting.nsd.com) or contact the following:
  - Shri Vivek Chaudhary, Company Secretary, HEG Limited, Bhilwara Towers, A-12, Sector-1, Noida-201301, Tel: (0120) 4390300; Email: [heg.investor@lnjbhilwara.com](mailto:heg.investor@lnjbhilwara.com) or Shri Amarjit, Sr. Manager, Registrar & Share Transfer Agent, M/s. MCS Share Transfer Agent Limited, F-65, Okhla Industrial Area, Phase-1, New Delhi-110020, Tel: (011) 41406149-52; Email: [helpdeskdelhi@mcsregistrars.com](mailto:helpdeskdelhi@mcsregistrars.com).
  - Ms. Pallavi Mhatre, Assistant Manager, NSDL, Trade World, 'A' Wing, 4<sup>th</sup> Floor, Kamala Mills Compound, Senapati Bapat Marg, Lower Parel, Mumbai- 400013 at [pallavid@nsdl.co.in](mailto:pallavid@nsdl.co.in), Tel. No. 022 - 24994545 or call on toll free no.: 1800 - 222 - 990 or send a request at [evoting@nsdl.co.in](mailto:evoting@nsdl.co.in)

The results of the Postal Ballot will be declared on or before 5:00 p.m. (IST) on Tuesday, 29<sup>th</sup> January, 2019, by the Chairman or any other person authorized by him at the Corporate Office at A-12, Bhilwara Towers, Sector-1, Noida - 201 301, Uttar Pradesh, India. The results along with the Scrutinizer's Report will be displayed at the Registered Office and the Corporate Office of the Company besides being communicated to BSE Limited and National Stock Exchange of India Limited, where shares of the Company are listed. The said results along with the Scrutinizer's Report will also be displayed on the Company's website [www.heg ltd.com](http://www.heg ltd.com) as well as on National Securities Depository Limited's website [www.evoting.nsd.com](http://www.evoting.nsd.com).

for HEG Limited  
Sd/-  
(Vivek Chaudhary)  
Company Secretary  
A13263

Place : Noida (U.P.)  
Date : 28<sup>th</sup> December, 2018

